

# Chemical Engineering & Technology

## Instructions for Authors

This guideline consists of three parts. The first part covers all aspects regarding the manuscript preparation while the second refers to the submission process. To avoid any delay and time-consuming restructuring, we ask and encourage our authors to read the guidelines before writing the manuscript. Please note our checklist (Part III) which will help you to avoid the most common mistakes.

### Part I – Manuscript Preparation

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*Chemical Engineering & Technology* is a peer-reviewed journal that covers all aspects of chemical engineering, process engineering, biotechnology, and design of apparatus. The ethical guidelines for publication issued by the [Committee on Publication Ethics](#) (COPE) are followed and applied by *Chemical Engineering & Technology*. Additionally, *Chemical Engineering & Technology* ensures compliance by using plagiarism detection software. Authors should declare any conflict of interest in their cover letter. **Manuscripts which do not follow the “Instructions for Authors” will not be further processed.**

We encourage our authors to visit our webpage “[Tips for Writing Better Science Papers](#)” published by Wiley-VCH. Furthermore, we refer to the recent January issue of *Chem. Eng. Technol.* This issue is accessible free of charge and should help authors to get an impression of the final layout.

#### 1 [Types of Contributions](#)

*Chem. Eng. Technol.* publishes Review and Research Articles, Communications, and Essays. Please note that the indicated limits refer to the whole manuscript (including the text, tables, figure legends, and references).

**Review Articles** give a general overview of a particular field providing the reader with an appreciation of the importance of the work. Rather than an assemblage of information with a complete literature survey, a critically selection of the material is desired. Review Articles should not exceed 45 000 characters (incl. blanks). Up to 15 main figures – comprising a total of max. 23 subfigures – may be included.

**Research Articles** report details of studies that have not been published previously, except in the form of a preliminary note. Research Articles have to be limited to 28 000 characters (incl. blanks). Up to 10 figures – comprising a total of max. 15 subfigures – may be included.

**Communications** are short reports on experimental or theoretical studies in all areas covered by *Chemical Engineering & Technology*. The results must be of general interest or at least contribute to the development of an important area of research. Communications should be limited to 18 000 characters (incl. blanks). Up to 6 figures – comprising a total of max. 9 subfigures – may be included.

#### 2 [Language](#)

Papers must be written in English. Use American spelling. Please use a simple, clear style, and avoid jargon. Manuscripts should be checked by a native English speaker prior to submission. Please inform us in the cover letter if your manuscript has been professionally edited before submission, such as by [Wiley English Language Editing Services](#).

### 3 Organization of Manuscript / Format

The sequence of the parts of the main document has to be:

Authors – Title of the article – Abstract – Keywords – Addresses/Affiliations – Text of the contribution – Acknowledgment – Conflict of interest statement – Funding – Appendix – Symbols used – References – Tables with headings – Figure legends – Short text for the table of contents section

Manuscripts should be divided into sections and subsections by headings and subheadings. Footnotes to the text are to be avoided.

Please submit your paper as a MS Word file. Manuscripts written in a TEX-format, even if they are submitted as a PDF, have to be converted. **Please do not** use any word template or try to arrange your text, figures, tables according the final layout of a published article, e.g., two columns, scale-down of figures etc.

#### 3.1 Authors

Give the complete names of all authors with at least one forename spelled out for every author. Please also provide the academic title(s) of all authors. The author, to whom the correspondence shall be addressed, has to be indicated. If requested, *Chem. Eng. Technol.* marks authors who have contributed equally to the manuscript.

#### 3.2 Title

The title of the paper should be given with as many meaningful terms as possible, but limited to about twelve words or 100 characters. Avoid abbreviations and terms like “Contributions to the Development of...”, “Study of...”, “Novel”, “New” etc.

#### 3.3 Abstract

Each article comprises an abstract (600–800 characters, incl. blanks). The abstract should be as informative as possible, but the presentation of experimental details should be avoided. This is, however, **not** the section where detailed values should be provided. The abstract should contain several keywords to aid finding the paper online. The abstract should contain neither hints to graphical elements or tables in the paper nor to references, as the abstract will be found independently, e.g., in databases. Please do not copy sentences of the introductory part. The style guide mentioned in Sect. 3.6 has also to be followed in this section.

#### 3.4 Keywords

Some meaningful keywords (max. 5) should be provided in alphabetical order. Avoid abbreviations. One keyword is limited to three words. Try to identify keywords a reader would be looking for.

#### 3.5 Author Affiliations

Please provide the full postal address of each author, including the organization/department, street, postal code, city, and country. Indicate the different affiliations with a superscript number. Please give the email address of the corresponding author only!

#### 3.6 Main Part

*Chem. Eng. Technol.* uses American spelling, e.g., behavior, optimization, modeling, etc. Manuscripts should be divided into sections and subsections by headings and subheadings. Footnotes to the text are to be avoided. Furthermore, please avoid the use of the first person and phrases like “we believe”, “we feel”, “we conduct”, “we can see”, as well as personal opinions. Authors are only allowed to use the first person when it helps to compare results, e.g., “Jones reported ..., but our results”.

Please create subordinated clauses whenever appropriate instead of an excessive use of parentheses and dashes. Parentheses are allowed within the text when mentioning suppliers of chemicals and equipment and purity of chemicals, e.g., acetone (99+%, Sigma Aldrich).

Tables and figures are not shown in the main part itself. Please denote their position after the first occurrence in the main text by adding the note “((Figure x/Table y))” after the passage in a separate line. In the text, sections, tables, figures, and equations are to be referred as abbreviated Sect. x, Tab. x, Fig. x, and Eq. (x), respectively.

### 3.6.1 Symbols, Units, Abbreviations

Please use italic symbols for variables and constants (e.g.,  $p$ ,  $V$ ,  $n$ ,  $R$ ,  $T$ ,  $Re$ ), bold latin symbols for vectors and matrices, and roman type for mathematical expressions (e.g.,  $\log$ ,  $\ln$ ,  $\tan$ ,  $\exp$ ). Please do not use the same variable for different definitions or various variables for the same definition.

Symbols used to represent variables, constants, quantities, properties, etc. must be defined in the text at their first occurrence. Please use exponents and not slashes within units, e.g.,  $\text{g L}^{-1}\text{h}^{-1}$ . Only SI quantities and units are to be used (SI = Système International d'Unités). If data with non-SI units have to be reported, they should be put in parentheses behind the corresponding data with SI units. In addition, a list of all symbols and abbreviations used must be compiled at the end of the text under the heading "Symbols used", see Sect. 3.8.

Abbreviations are always written base type.

Sub- and superscripts to variables are edited as mentioned above. Symbols for physical quantities are written in italics while abbreviations are written in base type, e.g.,  $V_\alpha$  **but**  $V_{\max}$ .

### 3.6.2 Mathematical and Reaction Equations

Mathematical equations as well as reaction equations should be written in the manuscript at the places in which they belong. They should always stand alone, i.e., occupy an extra line, and have to be numerated in ascending order with Arabic numerals in parentheses. Important: *Chem. Eng. Technol.* does not distinguish between mathematical equations and reaction equations. Please note that reactions schemes and structural diagrams of molecules are treated as figures and do not need to be numbered.

Always use the equation editor (Microsoft Equation Editor 3.0 or Mathtype 6.0) for equations. If possible, avoid the build-in equation editor of newer MS Word versions. **Do not** import special symbols and characters as graphics/formula in the running text. Please use either the Symbol font or the "insert special symbol" option provided in most word processing programs.

Do not import equations as images, all equations need to remain editable.

If applicable, please use the template for structure drawings in ChemDraw. The template can be downloaded [here](#). In case another software is used, please use reasonable fonts and bond lengths/widths.

Please ensure the correct use of symbols within chemical reactions, e.g.,  $\rightarrow$ ,  $\rightleftharpoons$ ,  $\leftrightarrow$ , etc.

## 3.7 Acknowledgment

Acknowledgments of financial support, advice, or other kinds of assistance should be made at the end of the paper under the heading "Acknowledgment". Please do not use any abbreviation!

## 3.8 Symbols used

All symbols and abbreviations used in the manuscript have to be listed in alphabetical order. Please divide this list in "Symbols", "Greek letters", "Sub- and Superscripts", and "Abbreviations".

Please compile symbol, unit in squared brackets and meaning, e.g.,

$R_p$        $[\text{g L}^{-1}\text{h}^{-1}]$       volumetric productivity

## 3.9 References

The responsibility for the accuracy of references rests with the authors. Please ensure that references are formatted correctly, also in view of italics, bold letters, blanks, commas, DOI, etc.

References have to be numbered sequentially in the order in which they are cited in the text. The numbers have to be enclosed in square brackets on the baseline, e.g., "...as was shown by Brown [1], Johnson [2, 3], and [4–7]".

The footnote and endnote options provided by many text programs should **not** be used or have to be deactivated before submission. Additionally, in case professional reference software like EndNote, Refworks, etc. is used, please delete all field-functions before submission.

All journal abbreviations have to follow the recommendations published by [CASSI](#). And we encourage our authors to check DOIs by using [CrossRef](#).

In citing the literature, the formats below need to be followed:

### **Journal Article**

[no.]<tab>A. B. Author1, C. D. Author2, E. F. Author3, *Abbrev. Journal Title* **Year**, *Volume (Issue)*, first page–last page. DOI:

[1] K. Liebeton, J. Eck, *Eng. Life Sci.* **2004**, *4 (6)*, 557–562. DOI: 10.1002/elsc.200402156

Please do not use (0) as issue number.

### **Book**

[no.]<tab>A. B. Author1, C. D. Author2, *Title of Book*, Vol. no., Edition, Publisher, Location **Year**.

[2] R. McWeeny, *Coulson's Valence*, 3rd ed., Oxford University Press, Oxford **1979**.

For towns in the USA specify the state (except for very well known ones such as New York); use the two-letter postal abbreviation. If the town is not well-known, add the country, e.g., Dordrecht, The Netherlands. Only one location should be given.

### **Book Published in a Series**

[no.]<tab>A. B. Author1, C. D. Author2, *Title of Book*, Edition, Series Title, Vol. no. (in series), Publisher, Location **Year**.

[3] L. B. Schein, *Electrophotography and Development Physics*, 2nd ed., Springer Series in Electrophysics, Vol. 14, Springer, Berlin **1992**.

Note that the series editors are **not** listed.

### **Multi-authored (Edited) Book**

#### **a) Whole (or one or more volumes)**

[no.]<tab>*Title of Book*, Edition (Eds: E. F. Editor1, G. H. Editor2, I. J. Editor3), Publisher, Location **Year**.

[4] *Handbook of Heterogeneous Catalysis* (Eds: G. Ertl, H. Knözinger, J. Weitkamp), Wiley-VCH, Weinheim **1997**.

#### **b) Chapter**

[no.]<tab>A. B. Author1, C. D. Author2, in *Title of Book*, Edition (Eds: E. F. Editor1, G. H. Editor2, I. J. Editor3), Publisher, Location **Year**, Ch. no.

[5] T. Kudas, in *The Chemistry of Metal CVD* (Eds: T. Kudas, M. Hampden-Smith), VCH, Weinheim **1994**.

The chapter number at the end (e.g., Ch. 5) is optional. A page number is sometimes given instead of a chapter number (e.g., 312). The first and last pages may also be given (e.g., 312–345). Please do not use p./pp. for the page numbers.

### **Proceedings Volume**

#### **a) Whole**

[no.]<tab>*Abbrev. Proc. Title* (Eds: A. B. Editor1, C. D. Editor2), Publisher, Location **Year of publication**.

[6] *Proc. of the 4th Int. Conf. on Rheology* (Eds: E. H. Lee, A. L. Copley), Interscience, New York **1965**.

Note that in the proceedings title only words such as Conference (Conf.), International (Int.), or Symposium (Symp.) are abbreviated. The subject of the meeting itself is not abbreviated. The year is the year of publication, which is not necessarily the year in which the conference was held.

### ***b) Paper***

[no.]<tab>A. B. Author1, C. D. Author2, E. F. Author3, G. H. Author4, in *Abbrev. Proc. Title* (Eds: I. J. Editor1, K. L. Editor2), Publisher, Location **Year of publication**, page no.

[7] A. Katschalsky, A. Oplatka, in *Proc. of the 4th Int. Conf. on Rheology* (Eds: E. H. Lee, A. L. Copley), Interscience, New York **1965**.

The page number is optional.

### ***Presentation at a Conference (Proceedings not Published)***

[no.]<tab>A. B. Author1, *Abbrev. Conf. Title*, Location of conference, Month and **year of conference**.

[8] A. Katschalsky, *4th Int. Conf. on Rheology*, San Diego, CA, September **1964**.

### ***Thesis***

[no.]<tab>A. B. Author, *Degree Thesis*, University((Location)) **Year**.

[9] T. Bieringer, *Ph.D. Thesis*, Universität Bayreuth **1996**.

Note that the degree (Diploma, M.Sc., Ph.D., etc.) should be specified. The location needs only to be given if it is not obvious from the name of the university.

### ***Patent***

[no.]<tab>A. B. Author1, A. B. Author2 (Company), *Country Patent Number*, **Year**.

[10] R. Koksang, *US Patent 5 487 959*, **1996**.

If a patent is consigned to a company, the company name may be included in brackets after the names of the authors. It is optional. Rather than a country, the patent may be a world patent or a European (EU) patent.

### ***Standards/Guidelines***

[no.]<tab>Guideline number, *title of the guideline*, publisher, location **year**.

[11] DIN ISO 45001, *Arbeitsschutzgesetze*, Beuth-Verlag, Berlin **2017**.

### ***Work Accepted for Publication***

[no.]<tab>A. B. Author1, C. D. Author2, E. F. Author3, *Abbrev. Journal Title*, in press. DOI:

[12] C. Wang, Y. Zhang, *Adv. Mater.*, in press. DOI: 10.1002/adma.200400418

### ***Websites***

[no.]<tab>website (Accessed on <month><day>,<year>)

[13]<tab>www.wiley.com (Accessed on September 01, 2016)

## **3.10 Tables**

Every table must be referred to in the text, e.g., "(Tab. 3)".

Tables have to be numbered with Arabic numerals in the sequence in which they occur. They are to be collected at the end of the manuscript after the references. The table caption above the table (beginning with "Table 1.") must explain in detail the contents of the table. As the table itself, it must be written so that it can be read and understood without reference to the text.

Every column and every line of a table must be labeled unambiguously and indicate units wherever data are reported. Units do not have their own column, but are positioned directly behind the variable/parameter, separated by a blank (e.g., pressure p [bar]).

Footnotes in tables are denoted a), b), c), etc.

Tables **must not** be submitted as images, they need to remain editable. Use the table function provided by MS Word instead.

Please note that extensive and very detailed tables should not be included in the article but be published as Supporting Information (cf. Sect. 5)

### 3.11 Figure/Scheme Legends

Figure legends have to be self-explanatory. In case of subfigures, annotations like (a), (b), (c), etc. have to be used instead of bottom, left, right etc. In case a complete setup is shown, the list of components has to be listed in the figure legend, not in the figure itself (see also Sect. 4).

Particular care should be taken to ensure that figures reporting data are unambiguously labeled with regards to units and, in their legends, provide adequate information about the condition under which the data were obtained.

### 3.12 Table of Contents: Graphical Abstracts

A short text for the Table of Contents (300–400 characters) must be included as the last page of the main document of every manuscript formulated to encourage readers to read the article. It should be a continuous text, not a listing of the manuscript sections. Repetition or a paraphrase of the title and presentation of experimental details should be avoided. Please also provide a copyright-free image for this section. The side ratio should be roughly 4:3 and detailed text should be avoided. This figure will be used for further advertising. Please do not refer to this figure within the article. A template can be downloaded [here](#).

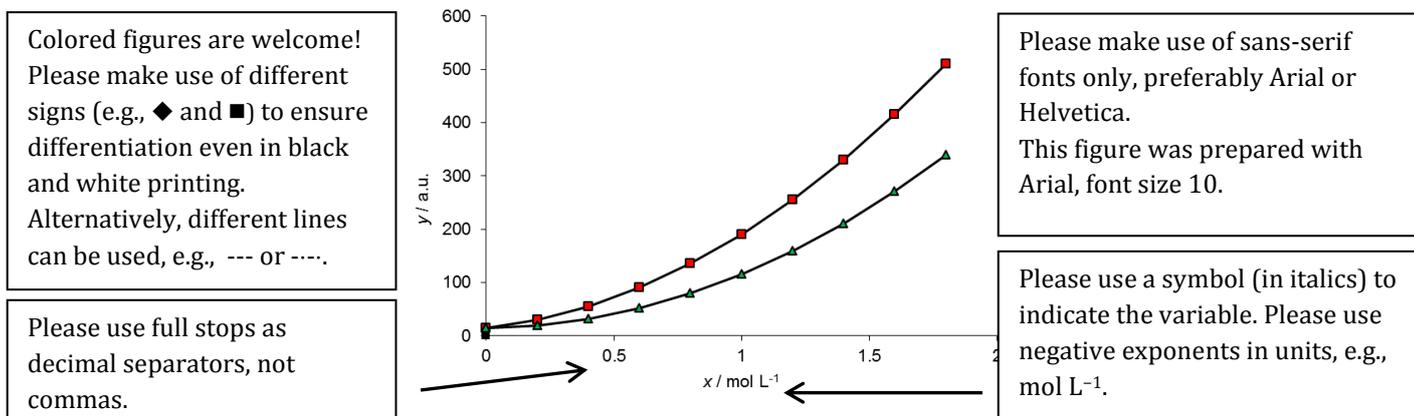
## 4 Figures and Diagrams

As mentioned in Sect. 1, the number of figures is limited by the type of contribution. The number of subfigures is the total limit for the whole manuscript. **One main figure may consist of max. four subfigures.** Please note that one subfigure may draw on 1/8 of the final printed page. One main figure must not draw on more than 1/2 of the final printed page. Please use the Supporting Information (Sect. 5) to present figures and diagrams of long term experiments.

Figures should be sent as TIF, JPG, or EPS files with highest resolution possible (at least 300 dpi). Please do not implement the figures in MS Word or Powerpoint files (except figures for Supporting Information).

Analytical spectra (NMR, IR, GC, GC-MS, UV-VIS, Fluorescence, ESR, etc.) have to be submitted as Supporting Information (Sect. 5) and only the relevant areas of the spectra should be inserted in the main text.

Please ensure the visibility and differentiation of details. The quality of the figures must be such that they can be reproduced directly after reduction. Numbers, letters, and symbols inscribed must be large enough to be still 2 mm high after the figure has been reduced to the printing format. Thus, make sure that the size of the writing is big enough. Ideally, please use font size 10 for an image with 85 mm width.



Every figure must be referred to in the text, e.g., ... (Fig. 1). All figures are to be numbered with Arabic numerals in the sequence in which they appear. Subfigures have to be numbered with “(a)”, “(b)” etc, e.g. (Fig. 1b). Subfigures **must not** be referred as, e.g., “Fig. 2, bottom right”.

The figure legend (beginning with “Figure 5...”) must explain in detail the contents of the figure and – as the figure itself – must be comprehensible without reference to the text.

Legends are not to be typed below the figures, but should be collected at the end of the article, after the tables.

The responsibility for providing permissions to reprint Figures and Tables and any associated costs rests entirely with the author.

## 5 [Supporting Information](#)

Experimental procedures, spectroscopic data, graphics, big tables, etc. that are essential for understanding the main points of the publication but could be considered supplementary or cannot be included in the actual publication for space reasons or because of technical limitations, e.g., animated multimedia applications and movies, should be provided online as Supporting Information. This material is available free of charge to authors and readers, and appears simultaneously with the publication of the article.

In the relevant sections of the main manuscript, reference should be made to the Supporting Information. The scientific quality of the Supporting Information and the preparation of the text and graphics should be of the same standard as that in the actual publication.

The Supporting Information should start with the title, authors and correspondence address followed by a Table of Contents, and the relationships between the sections of the main article and the Supporting Information should be apparent. To submit multimedia files, please contact the editorial office. The Supporting Information has to be submitted as a MS Word file including all figures.

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Galley proofs and a reprint order will be sent electronically to the **correspondence author** mentioned in the article. Please correct your proof using the electronic annotation tools as instructed in the "Using E-annotation Tools" guidelines that can be found attached to the email delivering the proofs. The corrections have to be submitted within five days after receiving the galley proof. Please also inform the editorial office if no corrections are needed.

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## 9 [Copyright Transfer Agreement](#)

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## 10 [Cover Suggestions](#)

Authors have the opportunity to submit suggestions for the cover of *Chem. Eng. Technol.* For a template and the current pricing, please refer to our website.

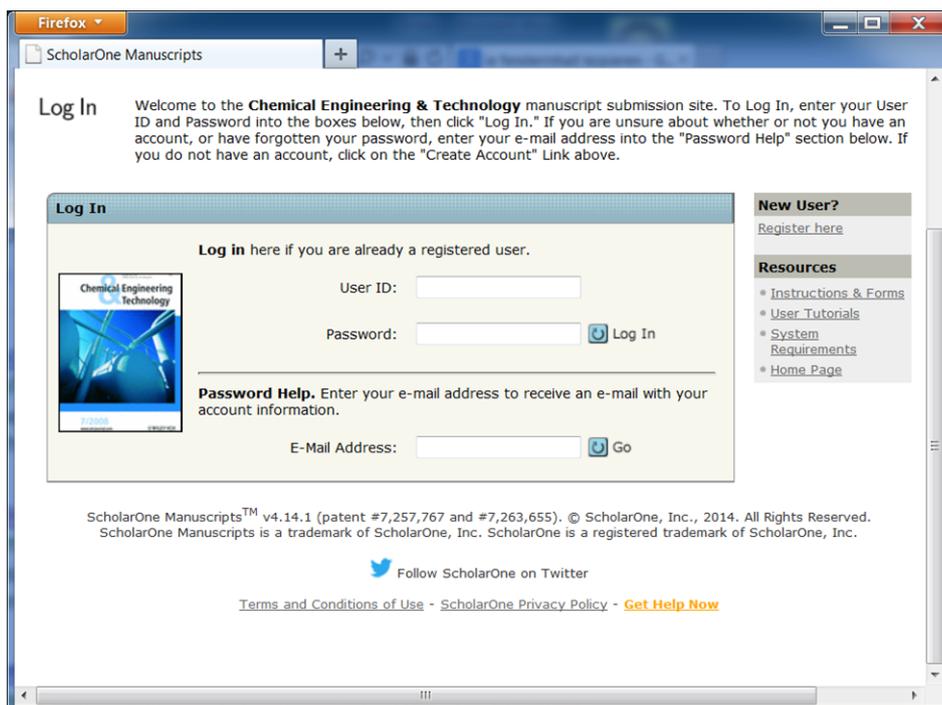
When having bought a cover, the authors have the option to submit a cover story to be published alongside the online cover. It should be not more than 1000 characters long and may (but does not need to) correspond to the abstract of your contribution.

## Part II – Submission of Manuscripts

Go to <http://mc.manuscriptcentral.com/cet> or access via our home page <http://www.cet-journal.com> (Left hand side: For Contributors ⇒ Submit an Article). This homepage must also be used to upload the revised and final versions of all manuscripts submitted to *Chemical Engineering & Technology*.

**Please read our Checklist before starting the submission process to avoid any unnecessary delays.**

If you use the system for the first time, you need to click on the “Register here” link. If you have been an author or referee for *Chemical Engineering & Technology* recently, you do have an account and your e-mail address will already be in the database. In case you forgot your password, enter your e-mail address under “Password Help” on the Log In screen. You will receive an automatically generated e-mail, providing you with the details to access your personal homepage (login and password).



**Figure 1.** Starting page for the submission.

Once logged in, please click on “Author Center” and let the system guide you through the submission process. **Please follow the instructions given on top of the pages during the submission process.** Online help is available at all times. It will be possible to exit and reenter the system without losing any information at any stage of the submission process. All submissions are kept strictly confidential.

### Step 1 – Type, Title, Abstract

Please choose the type of contribution you want to submit, see Part I/ Sect. 1.

Please enter the title in base type – never use all capital letters – (see Part I/ Sect. 3.2) and add the original abstract of your manuscript (see. Part I/ Sect. 3.3).

If applicable, click yes if asked whether you submit to a topical issue. The title of the topical issue is specified during Step 5 of the submitting process.

### Step 2 – Attributes

Please enter at least three meaningful keywords, max five (see Part I/ Sect. 3.4). You can either select keywords from the list provided (preferred) or choose some of your own. Submit keywords a reader would be looking for.

### Step 3 – Authors and Institutions

Please choose whether you are an author or a submitting agent. Submitting agents are not mentioned in the list of authors at all.

Please enter all authors who contributed to this manuscript. To avoid duplicate accounts, please look up each author with their email address first. If the system does not recognize the person, add a new co-author. Please ensure the correct spelling/assignment of the first and family names and avoid capital letters to denote the family names. Please mention the main research affiliation and not affiliations/e-mail addresses of short-term assignments. However, short-term assignments may be mentioned in the manuscript.

As requested, please denote the formal corresponding author as mentioned in the manuscript.

### Step 4 – Review Preferences

Nominate at least three reasonable potential reviewers from **three different nations and different institutions** - and none of them should be from your own institution, university, or country. Give complete name, e-mail address and institution plus country. Please ensure that the e-mail-address is still valid. Authors are not allowed to contact potential reviewers and to ask for their approval.

### Step 5 – Details and Comments

Cover Letter: Please explain the topic of your contribution, why it is important, what is new about it, and why you think it deserves publication. Highlight the breakthrough you report in your article and give the take-home message of your contribution. Explain the significance in a way that is accessible to non-specialists. **Please, do not repeat the abstract!**

Funding: Please indicate if there is funding to be reported for this submission. If so, please indicate the funding organization, if possible from the drop down list.

Manuscript Details: Please give us a short overview of the size of your manuscript: number of pages, total number of figures.

Policy Responses: Please confirm that you have read and understood our policies concerning the journal's licensing policy. A signed Copyright Transfer Agreement, has to be submitted as soon as your manuscript has been accepted. All forms can be downloaded [here](#).

Submission Information: Please confirm that the manuscript has been submitted solely to this journal and is not published, in press, or submitted elsewhere. *Chem Eng. Technol.* follows the ethical guidelines for publication issued by the Committee on Publication Ethics and any violation of this confirmation will be punished. Please also check if the manuscript has been prepared in accordance to the journal's author guidelines.

Prior submission: Please indicate if the manuscript has previously been submitted and rejected elsewhere

Conflict of Interest: Any conflict of interest has to be announced. A note whether or not a conflict has been declared will be published in the article.

Special Issue Information: In case you have stated (Step 1) that this article is to be published within a special issue, please choose the topical issue by copy-paste the corresponding topic from the list mentioned on the top of the page.

### Step 6 – File upload

Please remove the figures from the text and upload your manuscript and your figures separately (Part I/Sect. 4). Tables are to remain within the manuscript. **We need separate files for the text only and each figure.**

Please submit the Supporting Information as MS Word file (Part I/Sect. 5).

Due to the file size, the upload may take some time. Please do not close the window while the upload is running.

Please upload your manuscript as MS Word file only. Pdf and TEX-files cannot be processed.

Accepted Article: *Chemical Engineering and Technology* publishes Accepted Articles electronically - prior to formatting, language polishing, and typesetting. Please be aware of the fact that the version you submit for

acceptance appears as it is in the Accepted Articles section of Wiley Online Library until it will be replaced by the final typeset version. Thus, please check again that everything is correct and understandable and that your manuscript follows the guidelines as outlined in this document.

### **Step 7 – Review and Submit**

Please verify the information you submitted and confirm the submission by clicking on the button “submit” at the end of the page. You will receive a confirmation letter after successful submission informing you about your manuscript number. This manuscript number is to be used in all further correspondence.

#### **End of submission!**

In case of any questions which cannot be answered by these guidelines, please contact the editorial office:

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# Chemical & Engineering Technology

To avoid any delays in processing the submitted manuscript, please ensure that each point is fulfilled.

### Manuscript

- Manuscript has been organized according to the author guidelines.
- Language and grammar have been checked.
- Manuscript does not exceed the maximum length.
- Number of figures (including subfigures) does not exceed the maximum value.
- Figures have been prepared according the author guidelines (size, resolution, format, font size).
- References have been formatted according to the style of *Chem. Eng. Technol.*
- Relevant literature has been covered.
- SI units are used throughout.
- All analytical spectra are collected in one MS Word file as Supporting Information.

### Submission process

- Potential reviewers come from three different nations and none from your institution.
- Cover letter including relevant information has been prepared.
- Each figure has been prepared to be uploaded separately and figures have been removed from the text file.
- Copyright transfer agreement has been read and understood.
- It has been noticed that all manuscripts which do not follow the author guidelines will be transferred to the status "unsubmitted".